

Committee Meeting  
July 23, 2006

Introduction/announcements - Bev

1. Bev's chairmanship ends at the end of the 2007 annual meeting. The new ADC50 chair will be Tony Opperman
2. Christine Gerencher – TRB liaison
  - a. Been with TRB for a year, to cover the aviation and environmental groups. Kim was promoted so Christine took over the environmental committee's.
  - b. Need to come up with January sessions. September 15 is the deadline for the sessions for January along with sub committee meetings.
  - c. Budgetary issues with TRB due to FHWA not having as much money to give to TRB. 1.1 million deficit. Annual meeting rates are going up 15%.
  - d. Future summer meetings. One option is to have the environmental committees meet at the TRB Policy and Organization (mini-annual meeting) summer meeting either next year or in future years. Next summer is Chicago (2007). Maybe next meeting in 2009.

The meetings have multiple committees present so sessions are limited. Trade off is we don't have to organize it, TRB will.

When do we have to tell them about Chicago? We have some time before we have to tell them.

How many of our members would be able to attend due to staff limitations on attendance at committees?
  - e. email address is on the committee website. [cgerencher@nas.edu](mailto:cgerencher@nas.edu)
3. Tony Opperman – summer meeting details
  - a. no more room changes that he knows of
  - b. 111 registrants.
  - c. Reception tonight at the Wren building at 6pm.
  - d. Thank-you for all of the help in the planning.
  - e. Make a note of breakfast times – the schedule is designed so the caterers have time to clear the dishes before the sessions.
  - f. Thank you to Hope for all her work on the postcard, the bags, the poster session, etc...
  - g. Building is wireless. Tony will have password. Internet café being set up for people to use if necessary (in York Room). Merchant's Square area is also wi-fi.
4. introductions
5. Sub Committees -

- a. listed subcommittees and the members of each.
- b. explained difference between members and friends and emeritus members and the general goal of TRB. Christine gave an overview of the history of TRB. Members: 3 year term. The person is appointed not their organization/company. Chairs of subcommittees have to be members of the committee.  
Emeritus Members – deadline in June for nomination. Certain minimum requirements.  
International members – up to 4  
Young members – up to 2. There is a mentoring rate for annual meeting registration

6. Status of subcommittees

Do any subcommittees need a separate break-out time at the annual meeting?

a. Program Subcommittee

Where are we with planning for the next annual meeting?

- 1. Workshop on Context Sensitive Design?
- 2. Joint session with Steel Bridge Committee (Mary McCahon) (0.5)
- 3. Poster session
- 4. we need additional sessions (1.8)
  - a. Reid Nelson: Road Maintenance and the Effect of Road Maintenance on Cultural Resources
    - i. Reid has 1-2, Margaret has 1 from CALTRANS, and then find more
    - ii. Do we open it up to more than just tribal issues?
    - iii.

Papers are due August 1<sup>st</sup>. Last year there were 2600 papers total to TRB. Need 3 reviewers for each paper. Have to be reviewed by September 1<sup>st</sup>. Paper sessions don't count towards the total sessions allowed. Need 4-5 papers per session. Papers are peer reviewed by members/friends of the committee. Reviewers are assigned by the chair. Need to submit the entire paper, not abstracts, etc...

Need to issue a call for papers and need to encourage presenters/members/friends to submit a paper

Where are we with the next summer meetings?

2007 – Johna Huitira. Looked into Sedona, but was a little too pricey (\$150.00/night per room). Phoenix or Flagstaff is a possibility. Thinking of doing maintenance as an issue. ADOT and Navajo Nation have offered to help, but each has specific issues.

2008 – Greece or New York? Possibly Wyoming? Minnesota? Also Baltimore, Pennsylvania

7. Research Subcommittee – Mark Edwards
  - a. No update at this time.
8. Bridges, Canals, Roadways, and Structures - Mary McCahon  
They have a joint session with at the annual meeting.
9. Public Involvement. Kevin Cunningham  
Issue of the committee brochure and its status.
10. Aviation and Railways  
Working on a paper based on the research Henry has been doing in Baltimore and presented at last year's meetings.
11. Archaeology – Charlie LeeDecker  
No update
12. Tribal issues subcommittee. Reid Nelson  
Native American committee is having a Research Committee next year.
13. Strategic Plan  
Need to add performance measures so that TRB can tract the committee.  
Christine suggested that we have the strategic plan in draft format with the performance measures ready for January. And to put it into the TRB 3-year format.

Send out one more time to listserve, ask for comments on plan and on performance management, and have deadline (i.e. End of August). Have the plan, and all comments, for January meeting and have another sub-committee meeting.

Need more guidance on what type of performance measures is TRB looking for? Something that should be an evolving document and that should be updated on a yearly basis. 10-15 things that we're planning for the next 3 years. Put in goals and objectives for Sub-committees.

Mary McCahon brought up the issue of "is the sub-committee structure most appropriate?" Reid also noted that this causes issues between the Program committee and the other sub-committees. Johna questioned the issue of disbanding the sub-committees. Mary McCahon – are we organized right?

Announcement from Abba:

Bethlehem, PA is having the world canal conference this year. September 13-15, 2006. Hope will put on the website.