

A1F05 COMMITTEE SUMMER WORKSHOP -- MINUTES OF COMMITTEE MEETING

Key West, Florida July 8, 2001, 10:00 am – 12 noon

Chair: Beverly Chiarulli

Scribe: Margaret Buss

Attendees: 30 Members and Friends of the Committee

Thanks & introductions: Chair thanked Florida DOT organizing committee for excellent program and location, thanked former Chair Kate Quinn in absentia for her help organizing this meeting as well. Attendees introduced themselves.

TRB News and Updates: Jon Williams, TRB Staff Liaison to the Committee

- Proceedings of the July 2000 Summer Workshop in Pittsburgh have been mailed to Members
- TRB Annual Meetings in Washington, D.C., will be Sunday, January 13, through Thursday, January 17, 2002. A1F105 is slated for the first time to have a Sunday workshop; Bob Newbery of Wisconsin DOT responsible.

Note: August 1, 2001, is the deadline to submit for publication papers which will be presented.

- The Environmental Research Needs Conference will be held March 2002. The conference generates research statements which are collated in "The Green Book." Research topics from this list may be submitted to and ultimately selected by NCHRP for funding. The current NCHRP project 08-40, "Use of Inventories, Historic Contexts, and Information Technology to Evaluate Significance of Cultural Resources," was selected, the first research topic related to the human environment that NCHRP has supported. TRB needs as many draft research needs statements as possible by September, 2001, to be submitted for panel review. The format for the draft research needs statements is minimal, just the title, problem statement, and proposed research. Only a couple of sentences or short paragraph is necessary for the problem statement and proposed research.
- Congratulations were given to Ron Hall, Chair of the newly formed TRB Committee A5F020, Tribal Transportation Issues, formerly a subcommittee of A1F05.

Update on NCHRP project 08-40: Gail D'Avino, chair of NCHRP project panel.

- Panel had presentation on draft of report for project titled "Use of Inventories, Historic Contexts, and Information Technology to Evaluate Significance of Cultural Resources." Draft report has very good and comprehensive literature search, plus results of focus groups and a survey of state DOTs, state SHPOs, FHWA divisions, and other federal agencies, including NPS, regarding current practices in using information technology to access inventories or historic contexts.
- Final report is due in November. It will present results of the research and analyse several alternative uses of IT to enhance access by cultural resource professionals to historic contexts in order to provide better frameworks for assessing significance.
- It was suggested that, after the report is out, it may be worth organizing a separate workshop on the topic, like the Historic Significance Workshop.

TRB Committee A5F020, Tribal Transportation Issues: Ron Hall, Chair of the Committee.

- Committee will hold its first meeting August 14-16, 2001, in Newtown, North Dakota, focusing on organization and direction the newly formed Committee wants to take.
- Because of the breadth of tribal issues, the Committee will want to form liaisons with a number of TRB Committees, such as Transit, etc., as well as with A1F05. Ron suggested that there be a joint subcommittee between A5F020 and A1F05.
- Members to the Committee are still being selected.
- Committee will be creating a strategic plan on research issues.

A1F05 Summer Workshop 2002: Bob Beardsley, Topeka-Shawnee County Metropolitan Planning Organization

- Bob reported that plans for next summer's meetings in Kansas City are moving forward, with the hotel selection to be made soon. The most likely candidate is the Fairmont, which is on Country Club Plaza, designed as a pedestrian-friendly shopping mall by J.C. Nichols in the 20s-30s. Nichols was an early urban planner and designer had been instrumental in founding the Urban Land Institute. If the Fairmont is selected, dates will be roughly July 24-28, 2002.
- Because Kansas City straddles state lines, Bob has enlisted representatives from KDOT, the MO Dept of Natural Resources, the Kansas SHPO, and others to divvy up the responsibilities for logistics and agenda.
- Agenda will be dual track of cultural resources issues and MPO/land use/smart growth issues, since new regulations have been issued for both Section 106 and for transportation planning. The National Trust is interested in working with the Urban Land Institute on joint concerns and has asked ULI to consider giving continuing education credits for some workshops.
- Other plans include issuing day passes for attendees for the trolleys and coordinating with the Jazz Festival, if the dates overlap.

A1F05 Summer Workshop 2003: Bev Chiarulli reported that Allyson Brooks of the Washington SHPO will organize the meetings, which are currently planned for Vancouver, Washington, with the intention of overlapping with the Lewis and Clark anniversary celebrations. Bev has contacted the Washington DOT about supporting the meetings but has not yet heard back.

A1F05 Summer Workshop 2004: Current plans are for a joint meeting with the TRB Committee on Landscape and Environment in Providence, RI. Barbara Petrarka, RI DOT will be organizing the meetings.

A1F05 Summer Workshop 2005: Bev noted that a host state will be needed. New Mexico and Wyoming were suggested as locations; Lynn Sebastian and Julie Francis will check with their respective employers to see if one or the other state would host.

TRB Annual Meeting, January 2002:

- Bev submitted topics for 2-3 podium sessions in addition to a Sunday workshop. Some suggestions mentioned include a joint session with the Landscape Committee on context-sensitive design; a joint session with the Tribal Transportation Issues Committee of a case study of particularly good consultation and NEPA process for a project in Montana; the Bridge Committee has suggested a joint session on covered bridges, including rehabilitation projects; a joint session on linear resources, including the Interstate and Army Corps study on locks and dams.
- Bob Newbery reported on plans for the Sunday workshop, Streamlining from the Bottom Up. Bob asked for help, soliciting 5 to 6 case studies which could be used as the basis for participants to brainstorm innovative approaches to achieving Section 106 compliance. Charles Bentz stated he might have a good archaeology case example; Ron Hall may also provide one on Native American consultation.
- Poster session: John Hotopp noted that the A1F05 posters need better exposure and suggested that the "Best Of..." posters could be placed in the hallways of the other hotels for engineers to view on breaks. Jon Williams said he may also be able to arrange for the poster session itself to be in another hotel. John noted that placing a few choice posters in the hallways may be the best way for the different disciplines to see each other's work.
- Bridging the gap with engineers: Mary McCann commented that more joint sessions be considered with engineering committees, noting the success of the Historic Bridge Maintenance session last January in the Marriott, co-sponsored by the Bridge Maintenance Committee. Bev suggested a joint poster session on bridges. Jon Williams noted that some committees have combined a poster session with a podium session: the podium session is usually about a half hour, with one speaker summarizing each poster; the audience is then free to view the posters.
- Jon Williams noted that sessions must have list of actual speakers by August/September in order to make the final cut for the meetings.

Other Committee Business:

- **Website:** Hope Luhman is handling the website. She noted there have been problems making changes to it in the past, but is finding way to do easy updates and would like to make them frequently. Hope asked for suggestions on upcoming conferences, links to other sites, and other items of interest for the website. A

summary of a successful project with photos, as well as photos of successful posters from poster session, was suggested. Bev said she would like to have an updated email address list for Committee Members and, if possible, create a listserv through the university. Other links suggested were: NPS list of SHPOs and THPOs in each state; Terry Klein's list of all SHPOs and DOTs; Army Corps list of tribal contacts; links to FHWA and state DOT websites.

- **Committee Summer Workshop poster:** Bev noted the current poster goes through 2003 and suggested that the Committee begin to develop one that overlaps with the 2003 workshops and goes through 2005. No eager volunteer stepped forward to do so.
- **Biannual newsletter:** Johna is working on the issue to be published in fall. Dave Philips intends to take on the one following.
- **Environmental Research Needs Conference in March:** Bev asked for an ad-hoc research subcommittee to brainstorm research problems. Mary McCann suggested reaching out to other committees to get stronger research statements that are more likely to be accepted. Topics also have a better chance if several states propose them through AASHTO. An ad-hoc subcommittee was formed, which includes Terry Klein, Mary McCann, Tony Oppeman, Lynn Sebastian, Julie Francis, and Gail D'Avino.
- **Strategic Plan:** The committee discussed whether the strategic plan should be updated. There is no set schedule for updating plans. However, TRB does review each committee every three years to see what the committee has accomplished. A1F05 review is not yet due, but the strategic plan or an informal version of it could be used to assess what the committee has done, set some objectives, and identify long-term research goals. The current strategic plan is on the web site. It will be discussed again at the January committee meeting.
- **Publications:**
 - Kate Quinn is working on a paper reporting on the Historic Significance Conference. She expects it to be ready in fall.
 - Although TRB is moving away from publications on best practices, the A1F05 report on best practices in Public Involvement in Archaeological Projects has four completed case studies with two others projected.
- **Meetings and Conferences:**
 - MaryAnn Nabors reported that FHWA/AASHTO is sponsoring a workshop in Lexington, Kentucky, the 3rd week in September, on environmental issues, including significance and cultural resources. The National Trust is co-sponsoring, and SHPOs may attend. The purpose is to provide an exchange of information and perspectives. Each state DOT will be sending upper management representatives to the workshop.
 - NPS is also sponsoring a workshop on historic significance in late September. MaryAnn will find out more details.
 - The third annual Preserving the Historic Road Conference will be held in Omaha, Nebraska, April 11-14, 2002, with special presentations on the Lincoln Highway.

There being no other business before the Committee, the meeting was adjourned at 12 noon.